



Bar Hill Cricket Club Team July 2016

## **Chairman's Welcome**

Chairman's Welcome

Welcome to the 2017 season of the Bar Hill Cricket Club and thanks for joining a forward thinking and diverse club.

We currently run three teams. One is in the Cambridge Cricket Association lower junior division 4. We also play midweek cricket in the Cambridge business House league division 4 . We also run a Sunday friendly side.

I hope you enjoy, as much as I do as chairman.

Onwards and upwards

Ashley Curry  
2nd May 2017



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#### **BHCC Committee 2017**

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Secretary	Paul Stimpson	201212	<a href="mailto:stimmo@hotmail.com">stimmo@hotmail.com</a>
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Minutes Secretary	Jack Colding		
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First Aiders                      Jenni Stimpson  
    Peter Stockton  
    David Allsopp

Social Sub-Committee        Jim Marsh  
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**ONWARDS AND UPWARDS**  
**Bar Hill Cricket Club**  
**Development Plan**  
**April 2017 – September 2021**



## Club Purposes

To foster and promote participation in the amateur sport of cricket within the community; providing facilities for playing cricket as well as opportunities for recreation, coaching and competition.

## Vision

The club will be a welcoming and efficiently run club with two teams playing in the CCA junior leagues; with a quality led and run youth system, working with and alongside the local primary and secondary schools. The Midweek League is vital to the club and continuation of this remains in place, as are friendly games, to give an opportunity for all members of the club to play cricket.

## Objectives

The following gives where we are now, short term objectives (within a year) and long term objectives (within five years). The action plans are what needs to be done, by whom, by when and at what cost to achieve the objectives.

## Clubmark

The Club will develop its policies, procedures and documentation to achieve accreditation to Clubmark by September 2017.

## Finance

The cash income and expenditure for the last five years (£) was:

Year	Income	Expenditure	Surplus/(Loss)	Capital Spend	Year End Balance
2012	2,695.70	4,527.30	(1,831.60)		4,844.91
2013	5,107.96	3,089.75	2,018.21		6,863.12
2014	3,932.37	5,019.95	(1,087.58)	1,167.00	4,593.54
2015	4,734.45	6,213.98	(1,479.53)	2,207.40	3,129.01
2016	4,572.22	4,527.38	44.84	394.45	3,173.85

Our policy is to have a year-end balance equivalent to a year's operating costs (approximately £4,000 p.a.), to keep to our pricing policy of having low subscription and match fees, and have sponsorship and fundraising income (including benefits in kind) to be equivalent to 35% (£1,400) of operating costs. The other 65% of income will come from subscription fees, match fees, youth membership and net session fees. Social events will be cost neutral or make a small surplus.

We had a groundsman who cost us £500 p.a., but now maintain the ground ourselves.

Short term: For 2017 we have a budget to generate a surplus of £1,140.

Long term: To generate a surplus of £400 p.a. to account for future capital spends.

There will be a budget in October each year, agreed by the Committee, for the next season to accomplish the above.

## **Juniors**

The Club has a Junior Section and, working in partnership with the village school, had an initial 'workshop' day in 2015. This involved approximately 60 children from years 5 and 6, and lasted over 4 sessions and one day. This proved to be positive, interesting for both the boys and the girls, and most of all, fun. The overall response was such that an evening has been set aside each week, to further teach those who wish to partake.

Short term: We now have two of our members who are Level 2 coaches and there will be structured coaching in place for 2017. At the same time the juniors will be encouraged to play Kwik Cricket, whilst learning some of the basic techniques required. The rules will be fed into their game as they play so as to keep them enthusiastic, and always remembering that the fun element is at the fore. The Club will look into liaising with other Clubs to arrange 'low key' games wherever possible.

Long term: the Club aims to create a Junior team set up (boys and girls), and to enter relevant competitions and leagues when the time is right. This is where the Club has set its goal. The village has a healthy and respected infrastructure in all the sports that it supports. So, watching all age groups enjoying their cricket is what we strive for.

## **Fixtures**

In 2015 we did not start with any Junior section and therefore did not develop a Junior team during the year. Adults played in the Saturday CCA, Minor League North; the midweek Cambridge Business League, Division 3; the CCA Lower Junior Cup and some friendly Sunday games. In 2015 we were promoted to the CCA Junior League Division 5 North. In 2017 we are in CCA Junior League Division 4 North and the midweek Cambridge Business League Division 4. Fixtures have been:

	2015	2016
CCA League	Minor N: 12	5 N: 14
CCA Cup	3	1
Mid-week League	Div 3: 8	Div 4 11
Friendlies	4	8
Total Adult	27	34
Junior	0	1

Short term: To have a Junior team in a relevant league. Increase the number of friendly matches to retain players and attract new ones.

Long term: To have a second Saturday team in the CCA Leagues.

## **Facilities**

The field is maintained by the Parish Council, the changing rooms are hired from the Village Hall and we use the Sports and Social Club for teas. We now have two mobile nets.

Long term: To have a permanent all weather surface for the net, and two sight screens which would cost £1,400 each.

## **Equipment**

There are two mowers, a roller and two scoreboards which all need to be maintained and replaced when necessary.

Short term: Maintain the equipment in a serviceable condition.

Long term: Replace the equipment as it becomes unserviceable.

## **Kit**

We have enough adult kit and plenty of youth kit.

Short term: Encourage all members to wear whites. Get two Harrow bats for the youth.

## **Local community**

We have good liaison with the Bar Hill Primary School, Parish Council, Village Hall Management Committee, and Sports and Social Club.

## **Membership**

We had 22 active adult members who played CCA League cricket during 2016. We need about 35 active members to run two CCA League teams.

Short term: An adult membership drive for 2017 to get a second Saturday team for 2018, and a separate recruitment drive for Junior members.

## **Sponsorship and Events**

As a club, we will aim to hold 3 main types of events:

1. **Social** (e.g. club meals) – As a friendly, family-orientated club, we have fun events throughout the year to get all club members, their friends and family together making for a more sociable atmosphere within the club family. Social events will be cost neutral or make a small surplus.
2. **Fundraise** (e.g. village fete) – By fundraising, we aim to keep the fees of playing cricket down and seek to benefit the wider community by way of community projects. Our most recent community project was having permanent cricket nets installed within the village.
3. **Profile** (e.g. club open day) – Raising the profile of the club will attract new members to the club and will show the community what our club does.

This year, we are going to be holding various events all through the year for the reasons stated above.

During 2017 we took part in the NatWest Cricket Force weekend. We intend to play numerous friendlies with more planned, have a presence at our village fete, have an awards night and organise a Race Night at the Sports and Social Club.

In the future, the club will look to hold more events for its members; it will have a number of annual events (including club friendlies) and will be more prominent within its local community.

Bar Hill Cricket Club Committee

4 April 2017





# Constitution

## Bar Hill Cricket Club

### 1. NAME

The Club shall be known as 'Bar Hill Cricket Club'

### 2. AFFILIATIONS AND MATCH RULES

The Club will be affiliated to any cricketing governing bodies that the committee feels are appropriate. All matches shall be conducted in accordance with the MCC 'Laws of Cricket' unless specified otherwise.

### 3. AIMS AND OBJECTIVES

The aims and objectives of the Club will be:

- To offer competitive opportunities in cricket
- To promote the Club and the sport of cricket within the local community
- To provide all of its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment
- To ensure a duty of care to all members of the club by adopting and implementing the ECB Safe Hands – Welfare of Young People in Cricket policy and any future versions of the policy
- The Club shall adopt and implement both the ECB's One Game Strategy and the Club Inclusion and Diversity Policy and any future versions of these documents

### 4. MEMBERSHIP

Membership of the Club shall be open to all, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status or sexual orientation and not unreasonably restricted to, or withdrawn from, any person who is prepared to accept the objectives of the Club.

The committee may appoint any number of Vice Presidents based on an individual's outstanding service to, or financial support of, the Club. The appointment will be for life or until specifically revoked by the committee, and shall entitle the holder to the same rights as other members.

In addition to Vice Presidents, there are three other forms of Club Membership:

Adult	Over 18 years old
Junior	Between 15 and 18 years old
Youth	Under 15 years old

The official list of members will be held by the Secretary and members must re-apply each year. Details of those admitted to membership may be held on computer(s) unless the member requests otherwise. Such personal data shall be disclosed only within the Club or to the appropriate governing body.

### 5. SUBSCRIPTIONS

The Club may have different classes of membership and fees on a fair and non-discriminatory basis. The Club will have an equitable pricing policy at levels that will not pose a significant obstacle to people participating. The level of fees will be decided by the committee from time to time and notified to the members.

### 6. MANAGEMENT

The Club will be managed by a Committee that shall consist of President, Chairman, Secretary, Treasurer, Youth teams co-ordinator, Events co-ordinator and the captain of each adult league team, or their representative. All these Committee Members must be members of the Club and are elected each year at the Annual Meeting, with the exception of the President, who shall serve a five-year term of office unless he/she resigns or is subject to a vote of no confidence before that term elapses. The Committee will conduct its business in accordance with the Club Constitution and has the authority to co-opt other Club members from time to time as it thinks appropriate.

In accordance with the ECB Safe Hands – Welfare of Young People in Cricket policy, the Committee shall have the power to appoint a Welfare Officer, which shall be a permanent position and serve on the



Committee. The Committee shall meet regularly to conduct the business of the Club and accepted Committee protocols shall apply. It is permissible for one person to hold more than one Committee post although they will only be entitled to one vote.

The minimum number of members required to form a quorum at all club meetings, including the Annual Meeting and any Special Meeting, is three.

#### **7. QUESTIONS AND MATTERS ARISING**

In the event of any question or matter arising that is not provided for in the Constitution, such question or matter shall be dealt with by the Committee, whose decision shall be final.

#### **8. ANNUAL MEETING**

The Annual Meeting shall be held on or before January 31 following the end of the previous season, to receive reports, elect Officers for the coming year and for other business. Retiring Committee members are eligible, following suitable nomination, for re-election to the same or any other post. At least 14 days' notice of the meeting to be given to members. The Meeting shall be open to all, who may take an active part in proceedings. Voting shall be by show of members' hands unless the Committee directs otherwise. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings of the meeting. Members who are unable to attend the Annual Meeting shall be permitted to appoint a proxy to vote on their behalf. The member shall notify the committee of the identity of his or her nominated proxy in writing, in advance of the Annual Meeting. The proxy must be present at the Annual Meeting in order to vote.

#### **9. SPECIAL MEETINGS**

The Secretary shall convene a Special Meeting at any time by order of the Committee, or on receiving a request signed by at least 25% of the members.

#### **10. FINANCE**

All Club monies will be banked in an account held in the name of the Club. The Club Treasurer will be responsible for the finances of the Club. Proper accounts shall be kept of all sums of money received and paid out by the Club. The Financial Year of the Club ends on 30<sup>th</sup> September. A statement of accounts which has been independently reviewed by a competent person, up to and including this date, shall be presented at the Annual Meeting. Any cheques, drafts etc. drawn against Club funds should hold the signatures of any two unrelated committee members, one of whom must be the Chairman, Treasurer or Secretary.

#### **11. TEAMS**

The Committee shall sanction Teams to represent the Club in any Competition or match that it deems appropriate.

#### **12. CLUB COLOURS**

The Club colours shall be maroon and gold.

#### **13. TROPHIES**

The Club will award the following trophies annually

The Bar Hill Sports and Social Club Shield for the Most Improved Player, decided by the Club Committee.

The Marie Styles Shield for the 'Clubman of the Year', decided by ballot of all Adult and Junior Members

For each of the teams representing the Club in a league.

- Best Batsman, who will be decided by:-

For all teams playing standard cricket – Best batting average by a player who has batted in at least 33% of the games for that team.

For 'Quick-cricket' teams - the Committee, who will take into consideration matches played, innings batted, runs scored and times dismissed.

Best Bowler, who will be decided by:-

For all teams playing standard cricket – best bowling average (runs per wicket) by a player that has bowled at least 7.5 per cent of the overs bowled by that team.

For 'Quick-cricket' teams - the Committee, who will take into consideration matches played, overs bowled, wickets taken and runs conceded.

- For Adult Teams, Player of the Year, decided by ballot of all players who have played a minimum of four, or 50 per cent of, completed matches for the team that season, whichever is the lower. The award for the '1<sup>st</sup> Team' to be known as the 'Tansley Shield'.
- For each adult team in Saturday league cricket, an Outstanding Performance award, to be decided by the committee on the basis of an outstanding individual performance.
- For Youth Teams, Player of the Year, decided solely at the discretion of the Teams Manager.

In addition the Club may present other trophies that the Committee deems appropriate including, but not exhaustively

- Winners of internal Club Competitions like the Single Wicket Competition.
  - Club Duckman
  - Milestone awards for achievement or service to the Club

#### **14. DISSOLUTION PROCEDURES**

In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, the committee shall dispose of the net assets to:

Another local cricket club registered with the ECB

And/or

Another local sports club registered with a sport National Governing Body

And/or

A registered charity

#### **15. ALTERATION OF THE CONSTITUTION**

The Constitution shall be reviewed by the Committee annually and changes may be proposed. Individual members may also propose changes. All proposed changes shall be received in writing by the Secretary at least 14 days before the Annual Meeting. The agenda, together with any proposed Constitutional changes, will be published and circulated to members at least seven days before the meeting.

Amendments to proposals on the agenda may be taken at the meeting, but no new proposals involving changes to the Constitution may be put forward at the meeting. No alteration shall be made unless supported by a majority of those members' votes cast at the Annual Meeting.

#### **16. REMOVAL OF MEMBERSHIP, DISCIPLINE AND APPEALS**

Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

- against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
- against the Committee's refusal to admit a new member

In either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.



## **Child Protection Policy**

### **Bar Hill Cricket Club**

Bar Hill Cricket Club has a moral and legal obligation to ensure that young people participating in the sport can do so in a safe environment. All coaches and volunteers must ensure that they give the highest standard of care and act in accordance with the club's child protection policy.

Bar Hill Cricket Club will ensure that it provides quality opportunities for young people within the following guiding principles:

- The welfare of the child is paramount
- All children and vulnerable adults whatever their age, culture, disability, gender, language, racial origin, religious beliefs and/or sexual identity, have the right to be protected from abuse
- All suspicions and allegations of abuse will be taken seriously and responded to appropriately
- All coaches and volunteers have a responsibility to report concerns of abuse to the club's Welfare Officer at the earliest opportunity

#### **Recruitment of coaches and coach helpers**

Adult club members who work with youth players will be subject to a number of checks to ensure their suitability.

All coaches will be required to:

- Undertake a DBS check
- Attend training including First Aid and Safeguarding Children
- Become suitably qualified as a coach or produce certificates if already qualified as a coach
- Ensure they are insured through National Governing Body to undertake training sessions
- In addition, two references will be taken on each coach.

Coach helpers will be required to

- Undertake a DBS check

#### **Photography at Bar Hill Cricket Club**

If at any time coaches wish to use photographic or video equipment as a coaching aid, parents and youth players will be made aware that it is part of the coaching programme and how the footage will be used and stored.

From time to time, the club may wish to submit action and/or team photographs to the local press or use the same on the club website. This will only be done with parental consent for all youth players featured in any given photograph and individuals will not be identified unless permission is obtained from the relevant person.

## **Transportation**

Parents/guardians are responsible for arranging transportation for youth players to and from all youth team matches and practice sessions. The implementation of this policy is not intended to exclude any young person from participation, and parents/guardians should contact the Club Welfare Officer if they have any problems with the transportation of players to matches or practice sessions.

## **Youth players in open-age (adult) cricket**

Adult team captains will be required to undertake a DBS check and expected to adhere to the relevant ECB and local league regulations as they apply to youth players in open-age cricket, including but not limited to directives concerning fast bowling, wearing of helmets and fielding restrictions.

## **Changing**

Players taking part in youth team matches or training sessions should arrive in their playing kit and should change and shower at home.

For any open-age (adult) cricket, then the youth player's approval from the Parent/guardian will take precedence.

## **Kit and protective equipment**

The Club shall provide the following protective equipment at all matches and training sessions for use by youth playing members (although the members may use their own protective equipment if they prefer):

Batting pads and gloves

Wicket keeping pads and gloves

Abdominal protective box

Protective helmet (with faceguard)

## **Responding to allegations**

It is not the responsibility of any coach or volunteer at Bar Hill Cricket Club to decide whether or not abuse has taken place. However, it is their responsibility to act on concerns and allegations by referring them to the club's Welfare Officer, who will pass details to the relevant authority.

Any concerns about suspected abuse occurring within the club or elsewhere must be reported to Julia Thompson, Club Welfare Officer, on 07738 274290.

Julia Thompson, Bar Hill Cricket Club Welfare Officer, Version 1 - June 2015

Reviewed and amended by the BHCC Committee, 4 April 2017

## Code of Conduct for Cricket Club Members and Guests\* Bar Hill Cricket Club



Members and Guests of Bar Hill Cricket Club are required to abide by the provisions of this Code of Conduct and any subsequent updates as may be in force from time to time, and by their presence on club premises or at club events or activities are deemed to have accepted and to abide by the provisions of this Code and any other relevant Codes of Conduct, Rules or Regulations the Club has adopted.

All Members and Guests of Bar Hill Cricket Club will:

- Respect the rights, dignity and worth of every person within the context of Cricket
- Treat everyone equally and not discriminate on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, religious belief, class or social background, sexual preference or political belief
- Not condone, or allow to go unchallenged, any form of discrimination if witnessed
- Display high standards of behaviour
- Promote the positive aspects of Cricket e.g. fair play
- Encourage all participants to learn the Laws and rules and play within them, respecting the decisions of match officials
- Actively discourage unfair play, rule violations and arguing with match officials
- Recognise good performance not just match results
- Place the well-being and safety of children above the development of performance
- Ensure that activities are appropriate for the age, maturity, experience and ability of the individual
- Respect children's opinions when making decisions about their participation in Cricket
- Not smoke, drink or use banned substances whilst actively working with children in the Club.
- Not provide children with alcohol when they are under the care of the Club
- Follow ECB guidelines set out in the 'Safe Hands – Cricket's Policy for Safeguarding Children' and any other relevant guidelines issued
- Report any concerns in relation to a child, following reporting procedures laid down by the ECB

In addition to the above, all Club Officers and Appointed Volunteers will:

- Have been appropriately vetted, if required, before taking on their role

- Hold relevant qualifications and be covered by appropriate insurance
  - Always work in an open environment (i.e. avoid private or unobserved situations and encourage an open environment)
  - Inform Players and Parents of the requirements of Cricket
  - Know and understand the ECB's 'Safe Hands – Cricket's Policy for Safeguarding Children'
  - Develop an appropriate working relationship with young players, based on mutual trust and respect
  - Ensure that physical contact is appropriate and necessary and is carried out within recommended guidelines with the young player's full consent and approval
  - Not engage in any form of sexually related contact with a young player. This is strictly forbidden as is sexual innuendo, flirting or inappropriate gestures and terms. The ECB adopts the Home Office guidelines which recommend the principle -"People in positions of trust and authority do not have sexual relationships with 16-17 year olds in their care"
  - Attend appropriate training to keep up to date with their role, especially that relating to the Safeguarding of children
- If a breach of the provisions or principles of this Code occurs or is reasonably suspected to have occurred the Club reserves the right to take such action as it deems appropriate, including but not limited to asking the person responsible for the breach to leave the Club premises. Any disciplinary or complaint hearings in connection with a breach of these rules shall be dealt with in accordance with the disciplinary procedure as set out in the Club constitution or Cricket Section Regulations as may be amended from time to time.

*\* Members and Guests include all members, officers and volunteers of the Cricket Club and all guests of those members, officers and volunteers, as well as all individuals who watch / attend / participate / officiate in matches hosted by the club in whatever capacity*

Paul Stimpson, Bar Hill Cricket Club Secretary, Version 1: June 2015

## **Code of Conduct / Set of Rules for Young People Bar Hill Cricket Club**



Bar Hill Cricket Club is fully committed to safeguarding and promoting the wellbeing of all its members.

Bar Hill Cricket Club believes that it is important that members, coaches, administrators and parents, carers or guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with Julia Thompson, Welfare Officer, tel: 07738 274290, email: [welfare@barhillcricket.org.uk](mailto:welfare@barhillcricket.org.uk).

As a member of Bar Hill Cricket Club you are expected to abide by the following junior code of conduct:

- All members must play within the rules and respect officials and their decisions.
- All members must respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
- Members must wear suitable kit for training and match sessions, as agreed with the coach/team manager.
- Members must pay any fees for training or events promptly.
- Junior members are not allowed to smoke on club premises or whilst representing the club at competitions.
- Junior members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.

Paul Stimpson, Bar Hill Cricket Club Secretary, Version 1 - June 2015





## Club Inclusion & Diversity Policy

### Bar Hill Cricket Club

The Bar Hill Cricket Club in all its activities, is fully committed to the principles of equality of opportunity in cricket, and to ensuring that its employees, members and all other individuals working or volunteering for Bar Hill Cricket Club, and participating in or watching Bar Hill Cricket Club's activities are treated fairly and are able to conduct their activities free from discrimination, harassment or intimidation.

- Bar Hill Cricket Club, in all its activities will not discriminate, or in any way treat anyone less favourably against on the grounds of age, gender, disability, race, parental or marital status, pregnancy, religion or belief or sexual orientation.
- Bar Hill Cricket Club will not tolerate harassment, bullying, abuse or victimisation of individuals.
- Bar Hill Cricket Club will endeavour to create access and opportunities for all those individuals who wish to participate, and are lawfully eligible to participate, in its activities.
- Bar Hill Cricket Club will ensure that it complies with the requirements of the Equality Act 2010 and shall take all reasonable steps to ensure that its employees, members and volunteers adhere to these requirements and this policy.
- This policy is fully supported by the Bar Hill Cricket Club's officers and Committee who are responsible for the implementation of this policy.

Bar Hill Cricket Club is committed to the investigation of any claims when brought to its attention, of discrimination, harassment, bullying, abuse or victimisation of an individual, and reserves the right to impose such sanction as it considers appropriate and proportionate, where such is found to be the case.

- In the event that any employee, member, volunteer, participant or spectator feels that they have suffered discrimination, harassment, bullying, abuse or victimisation, they should report the matter in writing to a member of the Bar Hill Cricket Club Committee.
- Any such report should include: details of what occurred; when and where the occurrence took place; any witness details and copies of any witness statements.
- If the accused individual is an employee, the Committee will regard the issue as a disciplinary issue and will follow Bar Hill Cricket Club's employment disciplinary procedure.
- If the accused individual is a non-employee, the Committee:
  - may decide (at its sole discretion) to uphold or dismiss the complaint without holding a hearing;
  - may (at its sole discretion) hold a hearing at which both parties will be entitled to attend and present their case;
  - will have the power to impose any one or more of the following sanctions on any person found to be in breach of any policy: (a) warn as to future conduct; (b) suspend from membership; (c) remove from membership; (d) exclude a non-member from the facility, either temporarily or permanently; and (e) turn down a non-member's current and/or future membership application; and
  - will provide both parties with written reasons for its decision.
- A party may appeal a decision of the Committee to the relevant County Cricket board by writing to the relevant County Cricket Board within 3 months of Bar Hill Cricket Club's decision being notified to that party.
- If the nature of the complaint is with regard to the Committee of the Bar Hill Cricket Club, the complainant may report the complaint directly to the relevant County Cricket Board.

This policy will be reviewed periodically by the Bar Hill Cricket Club in consultation with the England and Wales Cricket Board Limited.

Reaffirmed adherence to the principles and guidelines

BHCC Committee

26 June 2015



## Health and Safety Policy Bar Hill Cricket Club

Bar Hill Cricket Club is committed to providing a safe environment for adult and youth members at training sessions and matches. To that end, the following health and safety considerations apply:

The club shall have in place at all times an insurance policy which covers all club matches and training sessions and which includes public liability cover of at least £1million.

The following are deemed to be in charge of the following activities:

- Adult team matches – team captain (or vice captain in his/her absence)
- Youth team matches – team manager (or assistant manager in his/her absence)
- Club coaching sessions – head coach (or senior coach in his/her absence)

The club shall collect emergency contact details from all members, which must be carried by the person in charge for use in the event of an accident or emergency. Additionally, the club shall collect details of any relevant injuries, conditions and allergies of members, which must be carried by the person in charge. This information must not be passed on to any third party except to emergency personnel dealing with an incident.

The club shall provide First Aid kits at all training sessions and matches. It is the responsibility of the person in charge to ensure these are present.

The person in charge shall ensure they have access to a mobile phone at all times during the activity. They should also familiarise themselves with the club's guidelines for dealing with an accident/incident (Appendix A).

All accidents and incidents shall be recorded using the report form provided by the club (Appendix B). It is the responsibility of the person in charge of the session to fill this in, in conjunction with the victim or, if this is not possible, with their parent/guardian or designated contact. If this is still not possible, the form shall be filled in by more than one club official and signed by the victim or designated contact as soon as possible afterwards. All accidents and incidents will be recorded in the club accident book as soon as possible afterwards. The book shall be held by the club secretary.

The person in charge must undertake a risk assessment of facilities and equipment before an activity may commence and is responsible for taking action to remedy any problems. It is the responsibility of all club officials to ensure that facilities and equipment are in a safe condition prior to use and to take steps to rectify any problems. It is the responsibility of all members to use equipment properly and to abide by the instructions of club officials. Members use their own equipment at their own risk.

In the event of facilities being hired from an outside organisation, all club officials present must familiarise themselves with the emergency procedures of the facility and communicate them to members.

No members shall be permitted to use pitch-preparation equipment without first having undergone induction training with the groundsman. The club secretary shall keep a record of all members who have undergone such training. No member under the age of 16 shall be permitted to use any such equipment except under the direct supervision of the groundsman or other trained member.

It is club policy (and ECB guidance) that all youth players shall wear helmets (with faceguards) when batting or keeping wicket standing up to the stumps, in training and youth team matches, when a hard ball is used.

Whilst the club shall take all reasonable steps to create a safe playing and training environment, individual members must additionally take responsibility for their own safety and that of others. It is also the responsibility of all members to report concerns on any health and safety matters to a club official. The person in charge has the authority to exclude an individual from an activity if there is a reasonable risk to the individual's safety or others due to them taking part.

The Club shall provide the following protective equipment at all matches and training sessions for use by playing members, although the members may use their own protective equipment if they prefer:

- Batting pads and gloves
- Wicketkeeping pads and gloves
- Abdominal protective box
- Protective helmet

The Club will not provide spiked shoes or thigh, arm or other guards.



## Buy Club Branded Clothing

Our players are free to wear cricket clothing of their own choice. However, if you wish to buy good quality clothing branded with the Bar Hill badge, you can do so via our club website at [www.barhillcricket.org.uk](http://www.barhillcricket.org.uk) – click on the Club Shop portal on the left-hand side of the home page.



Web: [www.barhillcricket.org.uk](http://www.barhillcricket.org.uk)  
Email: [info@barhillcricket.org.uk](mailto:info@barhillcricket.org.uk)

Club Secretary: Paul Stimpson - 01954 201212  
27 Hollytrees, Bar Hill, Cambridge. CB23 8SF



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## Find us online and on social media

**Club website**            [www.barhillcricket.org.uk](http://www.barhillcricket.org.uk)

**Facebook**                Bar Hill Cricket Club 2017  
*(This is a closed group – as a member, if you have not yet been invited to join, then please send us a request and we will approve you)*

**Twitter**                    @BarHillCC

Web: [www.barhillcricket.org.uk](http://www.barhillcricket.org.uk)  
Email: [info@barhillcricket.org.uk](mailto:info@barhillcricket.org.uk)

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