

# **BAR HILL CRICKET CLUB CONSTITUTION**

## **1. NAME**

The Club shall be known as 'Bar Hill Cricket Club'

## **2. AFFILIATIONS AND MATCH RULES**

The Club will be affiliated to any cricketing governing bodies that the committee feels are appropriate. All matches shall be conducted in accordance with the MCC 'Laws of Cricket' unless specified otherwise.

## **3. AIMS AND OBJECTIVES**

The aims and objectives of the Club will be:

- To offer competitive opportunities in cricket
- To promote the Club and the sport of cricket within the local community
- To provide all of its services in a way that is fair to everyone
- To ensure that all present and future members receive fair and equal treatment
- To ensure a duty of care to all members of the club by adopting and implementing the ECB Safe Hands – Welfare of Young People in Cricket policy and any future versions of the policy
- The Club shall also adopt and implement the ECB Club Inclusion and Diversity Policy and any future versions of this policy

## **4. MEMBERSHIP**

Membership of the Club shall be open to all, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status or sexual orientation and not unreasonably restricted to, or withdrawn from, any person who is prepared to accept the objectives of the Club.

The committee may appoint any number of Vice Presidents based on an individual's outstanding service to, or financial support of, the Club. The appointment will be for life or until specifically revoked by the committee, and shall entitle the holder to the same rights as other members.

In addition to Vice Presidents, there are three other forms of Club Membership:

Adult	Over 18 years old
Junior	Between 15 and 18 years old
Youth	Under 15 years old

The official list of members will be held by the Secretary and members must re-apply each year. Details of those admitted to membership may be held on computer(s) unless the member requests otherwise. Such personal data shall be disclosed only within the Club or to the appropriate governing body.

## **5. SUBSCRIPTIONS**

The Annual Subscription and Match Fees for the coming season are recommended by the Committee in the papers for the Annual Meeting. Anyone wishing to make an amendment to the recommendations must do so, in writing, to the Secretary not later than seven days before the Annual Meeting.

## **6. MANAGEMENT**

The Club will be managed by a Committee that shall consist of President, Chairman, Secretary, Treasurer, Youth teams co-ordinator, Events co-ordinator and the captain of each adult league team, or their representative. All these Committee Members must be members of the Club and are elected each year at the Annual Meeting, with the exception of the President, who shall serve a five-year term of office unless he/she resigns or is subject to a vote of no confidence before that term elapses. The Committee will conduct its business in accordance with the Club Constitution and has the authority to co-opt other Club members from time to time as it thinks appropriate.

In accordance with the ECB Safe Hands – Welfare of Young People in Cricket policy, the Committee shall have the power to appoint a Welfare Officer, which shall be a permanent position and serve on the Committee. The Committee shall meet regularly to conduct the business of the Club and accepted Committee protocols shall apply. Four to form a quorum at Committee Meetings. It is permissible for one person to hold more than one Committee post although they will only be entitled to one vote.

## **7. QUESTIONS AND MATTERS ARISING**

In the event of any question or matter arising that is not provided for in the constitution, such question or matter shall be dealt with by the Committee, whose decision shall be final.

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## **8. ANNUAL MEETING**

The Annual Meeting shall be held on or before January 31 following the end of the previous season, to receive reports, elect Officers for the coming year and for other business. Retiring Committee members are eligible, following suitable nomination, for re-election to the same or any other post. At least 14 days notice of the meeting to be given to members. The Meeting shall be open to all, who may take an active part in proceedings. Voting shall be by show of members' hands unless the Committee directs otherwise. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by any person entitled to receive notice shall not invalidate the proceedings of the meeting. Members who are unable to attend the Annual Meeting shall be permitted to appoint a proxy to vote on their behalf. The member shall notify the committee of the identity of his or her nominated proxy in writing, in advance of the Annual Meeting. The proxy must be present at the Annual Meeting in order to vote.

## **9. SPECIAL MEETINGS**

The Secretary shall convene a Special Meeting at any time by order of the Committee, or on receiving a request signed by at least 25% of the members.

## **10. FINANCE**

All Club monies will be banked in an account held in the name of the Club. The Club Treasurer will be responsible for the finances of the Club. Proper accounts shall be kept of all sums of money received and paid out by the Club. The Financial Year of the Club ends on 30<sup>th</sup> September. A statement of accounts which has been independently reviewed by a competent person, up to and including this date, shall be presented at the Annual Meeting. Any cheques, drafts etc. drawn against Club funds should hold the signatures of any two unrelated committee members, one of whom must be the Chairman, Treasurer or Secretary.

## **11. TEAMS**

The Committee shall sanction Teams to represent the Club in any Competition or match that it deems appropriate.

## **12. CLUB COLOURS**

The Club colours shall be maroon and gold.

## **13. TROPHIES**

The Club will award the following trophies annually

The Bar Hill Sports and Social Club Shield for the Most Improved Player, decided by the Club Committee.

The Marie Styles Shield for the 'Clubman of the Year', decided by ballot of all Adult and Junior Members

For each of the teams representing the Club in a league.

- Best Batsman, who will be decided by:-  
For all teams playing standard cricket – Best batting average by a player who has batted in at least 33% of the games for that team.  
For 'Quick-cricket' teams - the Committee, who will take into consideration matches played, innings batted, runs scored and times dismissed.  
Best Bowler, who will be decided by:-  
For all teams playing standard cricket – best bowling average (runs per wicket) by a player that has bowled at least 7.5 per cent of the overs bowled by that team.  
For 'Quick-cricket' teams - the Committee, who will take into consideration matches played, overs bowled, wickets taken and runs conceded.
- For Adult Teams, Player of the Year, decided by ballot of all players who have played a minimum of four, or 50 per cent of, completed matches for the team that season, whichever is the lower. The award for the '1<sup>st</sup> Team' to be known as the 'Tansley Shield'.
- For each adult team in Saturday league cricket, an Outstanding Performance award, to be decided by the committee on the basis of an outstanding individual performance.

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- For Youth Teams, Player of the Year, decided solely at the discretion of the Teams Manager.

In addition the Club may present other trophies that the Committee deems appropriate including, but not exhaustively

- Winners of internal Club Competitions like the Single Wicket Competition.
- Club Duckman
- Milestone awards for achievement or service to the Club

### **14. DISSOLUTION PROCEDURES**

In the event of the Club ceasing to exist, and following the discharge of all debts and liabilities, a Special Meeting shall be called and that meeting shall decide how any remaining assets shall be discharged.

### **15. ALTERATION OF THE CONSTITUTION**

The Constitution shall be reviewed by the Committee annually and changes may be proposed. Individual members may also propose changes. All proposed changes shall be received in writing by the Secretary at least 14 days before the Annual Meeting. The agenda, together with any proposed Constitutional changes, will be published and circulated to members at least seven days before the meeting. Amendments to proposals on the agenda may be taken at the meeting, but no new proposals involving changes to the Constitution may be put forward at the meeting. No alteration shall be made unless supported by a majority of those members' votes cast at the Annual Meeting.

### **16. REMOVAL OF MEMBERSHIP, DISCIPLINE AND APPEALS**

Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing with the Secretary.

Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) who will meet to hear complaints within 21 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.

The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 14 days following the hearing.

There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

- against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
- against the Committee's refusal to admit a new member

In either case, the Committee shall appoint an appeals committee ("Appeals Committee"). The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.